



**Coalition for the International Criminal Court
Advocacy Intern**

Closing date: 4 May 2025. Applications will be reviewed on a rolling basis.

Location: New York City

Type: Part-time internship (up to 20 hours/week)

Timeframe: May – August 2025, flexible.

Stipend: The internship may be eligible for academic credit or a stipend may be provided, which will be based on whether the internship is part- or full-time.

About:

The Coalition for the International Criminal Court is the world's largest civil society partnership advancing the global fight against impunity for serious international crimes. Its membership and work are facilitated by its Secretariat, with staff in New York, The Hague, and Brussels. You can learn more about us at www.coalitionfortheicc.org or on our social media ([X](#), [Facebook](#), and [LinkedIn](#)).

The Secretariat of the Coalition for the International Criminal Court is seeking a dynamic and passionate individual to join its team as an Advocacy intern in New York. The Intern will provide support to the Secretariat's advocacy work, engagement with Coalition members, and other administrative tasks as needed. This includes supporting the facilitation of civil access to and participation in important annual gatherings such as the annual ICC-NGO roundtable meetings, and the special session of the Assembly of States Parties. The Coalition is committed to ensuring the successful candidate has a learning experience and gains exposure to the work of a small, dynamic, multinational team in a non-governmental organization and the broader international justice community in New York.

Tasks and activities:

- Provide support—both research and administrative—to Coalition advocacy efforts with ICC States Parties and ICC officials;
- Attend and report on meetings and events on thematic issues and country situations that relate to international justice, including meetings of the ICC Assembly of States Parties (ASP), United Nations, or regional organizations;
- Assist with the monitoring of ICC proceedings and developments;
- Assist Coalition staff with research, drafting of documents or articles, and monitoring of political and international justice developments;
- Support the organisation of virtual and in-person events, including drafting invitations, logistics, note-taking, and reporting;



- Support the Secretariat with multilingual communications and publications, including translations to and from English, French or Spanish; and
- Undertake special projects and other ad hoc assignments that may arise.

Qualifications requested:

- Affinity with the values and mandate of the Coalition for the ICC. Previous experience in the international justice field, or with NGOs is an asset;
- Enrolled in or Advanced undergraduate or graduate student in law, international relations, with a specialization in international criminal law, human rights or a related field;
- Proficiency in English, as well as French or Spanish; additional languages are a plus;
- Strong written and oral communication, research, and writing skills; and
- Ability to work independently in a multi-cultural environment and within the constraints of tight deadlines.

What we offer:

- Experience working in a civil society network operating in the international justice field;
- Opportunity to learn about the work of the ICC and civil society coalitions.
- Working with deeply inspiring human rights defenders from around the world;
- A supportive work environment where collaboration and support are central; and
- Flexible work arrangements that promote well-being.

How to apply:

Please send the following by 4 May 2025 at 18:00 EDT.

- A curriculum-vitae;
- A one-page cover letter detailing your motivation; and
- Names and contact details of two references.

Apply **via email** to hr@coalitionfortheicc.org with the subject “CICC New York Intern application”. Please note that only short-listed individuals will be invited for an interview.

We are committed to creating a diverse environment and are proud to be an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, colour, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, or age.